

Holy Spirit Catholic Church Pastoral
Council Meeting Minutes
Monday, August 3, 2009

Present PC: Jane Wilson, Anna Alexander, Lorraine Baushke, Marti Billhartz, Brian Cambron, Wayne Carter, Christine Garske, Terry Hatler, Sally Liles, Donna Matukas, Dennis Meffert, Ron Mills, Bob Scheidegger and Bobbie Shanahan. **Absent:** Gabby Springs and Marsha Wyzkowski. **Staff:** Fr. Jerry Riney and Lori Lewis.

Dinner was provided by Marti Billhartz and Bob Scheidegger.

Chair, Jane Wilson called the meeting to order. Lorraine Baushke lead the Lectio Divina Prayer. The scripture reading was from August 9, 2009, Ephesians 4:30 – 5:2. Ron Mills did the first reading, Lori Lewis did the second reading, and Lorraine read the third reading. After each reading the council participated in sharing their thoughts.

Jane asked for feedback about the Pastoral Council Retreat. Terry Hatler commented that it was an enjoyable day for everyone to slow down. Everyone seemed comfortable and enjoyed sharing their thoughts. Jane said we are trying to follow-up and see what we might want to do next year.

Linda Keene was introduced and reported for Marsha Wyzkowski who was absent, on the June 28th Spirit II Ground Blessing, prior to groundbreaking went well. Approximately 100 people attended the short ceremony consisting of a greeting, song, scripture reading and Fr. Jerry's blessing at the altar, which Art Kunkle had painted off in the spot that it will appear.

Jane reported on the Spirit Celebration held after the Spirit II Ground Blessing at Barry Howard's home. About 50 people attended the party. Art Kunkel was recognized for all his hard work with the planning and construction of Spirit I and II. It was a great evening.

Linda Keene reported on the construction loan for Spirit II. She stated that when the requests for proposals were sent out, three banks expressed interest in the 7.2 million dollar loan. The best alternative was a 10-year loan at 5.95% interest with Independence Bank. The loan is based on a 20-year commitment with the bank. If the loan was refinanced with another loan institution, there would be a penalty. However, if the loan was refinance with the diocese there is no prepayment penalty. There will be some closing costs including attorney's fees of approximately \$2,500, and title insurance premiums estimated at \$20,000. Greg Stivers, who is an attorney, advised he might get the title insurance premium down to \$13,000. An appraisal of the property will also be necessary for the loan. Some of the other banks had loan fees and Independence did not have loan fees. One of the requirements was that all of the church bank accounts would need to be with Independence Bank. All of the bank accounts except one, have been moved to Independence Bank.

The Finance Committee voted unanimously to accept Independence Bank's proposal. Brian Cameron is a great asset the Finance Committee.

Linda advised that she, Art, and Ivana review the bills on the construction project and the costs are running pretty close to the estimate. The final CD matures on October 2 and it could be the 4th quarter before it becomes necessary to borrow any money. Fr. Jerry commented that one thing that helped with Independence Bank is that the diocese has its accounts with Independence Bank. It is a small bank, the owners are Catholics from Owensboro and the bank branches are only located in Western Kentucky.

Linda stated the Church is running about a \$7,000 deficit in operating revenue. Collections are down as usual in the summer months.

There were no additions or corrections to the June 1, 2009 minutes and the minutes were approved.

Jane introduced Art Kunkel who gave the council an update on Spirit I and Spirit II and the bidding for construction of Spirit II. Art distributed a preliminary moving schedule for Holy Spirit offices and Church. A copy of which is attached hereto as Exhibit A. It is anticipated the windows in Spirit I will be placed next Wednesday. Interior drywall work is being done. Brickwork is still ongoing. The abundance of rainfall has caused some delay in the work. Art explained the necessity for the use of some pre-cast concrete. Also the retention pond in the back is like a lake and is not draining properly and another well will need to be drilled. If this does not work we will have a pond. These are the only things that have been a problem. We will still be moving in accordance with our overall plan.

Fr. Jerry led a discussion about moving the statues, stations, altar, vessels and other religious articles to the new location. Matthew Keyser had suggested that the youth might want to walk and carry the crucifix to the new Church. The tabernacle and the black granite altar will be moved. The Baptismal font in the back of Church will be used as part of the new Baptismal font. Art stated Fr. Jerry and Fr. Ray will be moved between the 11th and 15th of January. Professional movers will be taking care of this part of the move. The rest of the move will be packed by volunteers and Scott, Murphy & Daniel will provide trucks and laborers to transport the boxes. Art referred to his moving schedule, and explained that he expected everything to be moved by the end of February. That will mean no more rent will be due to be paid to Living Hope. Art stated when the art glass is completed the stained glass windows will be changed out. Fr. Jerry explained that the large window in the front of Church would not be moved. He said it is too big to move and no company would guarantee it would stay together. The daily chapel will hold 75 people and that is where the stained glass windows and crucifix will be placed.

Jane announced that the next Parkside tours would be Sunday, August 16, there will be one more Sunday for tours and after that the tours will be closed to large groups because of the work necessary to finish the rooms. Art stated in September all of the trailers and parking would be moved to the back of Spirit I. Scotty will be under contract and will do the road work for Spirit I. Also, all of the sidewalks and curbing on Spirit I will be finished in October, along with a major part of the landscaping. Art stated he thinks the bids on Spirit II will come in under 7 million dollars. Most of the same contractors will be working on Spirit II except the electrical contractor. Spirit II will be dried in by the middle of February, and then the interior stonework will begin, which is estimated at 6,700 square feet of stone. Simons Masonry will be doing the stone and brick work.

The contractors are being negotiable and it is felt the Church is in good shape with the estimates money wise.

Fr. Jerry asks the council to thank Charlie Gries for his work on the rectory.

Jane asked Art to mention that Holy Spirit had received an award for the “Best Church Project of the Year” from the Chamber of Commerce.

After a short break Jane called for the ministry reports:

Communications - Gabby Springs - no report

Community Spirit - Marti Billhartz - no report

Deanery Representative – Lorraine Baushke – no report

Finance Committee – Brian Cambron – Distributed a chart and list of Operating Expenses for 2008-2009 End of Year. A copy of which is attached hereto as Exhibits B and C. Brian stated the biggest operating expense was for gas and electric. A copy of the chart will be in the bulletin in the next few weeks. Fr. Jerry suggested that the charity donations from Holy Spirit appear on the back of the chart to inform parishioners about the donations.

Donna Matukas questioned if we were \$15,000 over budget this year, what will happen when we move to Parkside? Bob Scheidegger answered that the new building is going to be totally programmable and will be more efficient to operate.

Brian finished his report by stating that the Finance Committee recommended that \$30,000 be paid toward the Diocese Capital Campaign Assessment, that would put the remaining balance at \$324,000. The original amount was \$442,000. The Finance Committee recommended that an extra envelope for the Diocese Capital Campaign be placed in the tithing envelope package. The payment can be deferred for 5 years.

Capital Campaign – Wayne Carter - The committee will meet next Monday and discuss scheduling a large social event for the parish. The date would be October 16 or 17 and the location would be at Parkside. The event would involve the PPSC, Communications and Community Spirit committees. This will not be a fundraiser but a social event. Everything is building on the kickoff for our next Capital Campaign.

St. Joseph School – Christine Garske – a copy of her report is attached hereto as EXHIBIT D.

ECHO – Pre School and Grade School – Bobbie Shanahan – a copy of her report is attached hereto as EXHIBIT E.

Liturgy – Donna Matukas - no report

Social Concerns – Dennis Meffert - No report - St. Vincent de Paul will be opening a second store where the Goodwill Store is on 31-W By Pass on November 1. There will be

a need for people to volunteer to work at the store. Fr. Jerry stated St. Vincent de Paul is the only charity where all of the funds stay in Warren County.

Stewardship – Ron Mills – A meeting is scheduled for the 12th and a retreat will be held August 19 – 26. Also, electronic withdrawal will be offered to the parish with instructions in the bulletin. It will be available every Friday. The PC will be asked to participate in the electronic withdrawal program.

Adult Faith Ministries – Anna Alexander – no report – Lori Lewis reported that there would be 2 new Adult Faith Ministry Programs. The Young Couples Group on Wednesday evenings will begin with the “Fire Proof” movie. The other will be Little Rock Scripture Program and it will be after the assemblies in September.

Building & Grounds – Marsha Wyzykowski – presented by Linda Keene – a copy of the committee report is attached hereto and made a part hereof as EXHIBIT F.

Transforming Our Church – Terry Hatler – no report - Fr. Jerry reported the committee is working on plans for the Founders Dinner set for Saturday, October 24. There is no monies budgeted for this and we would like to offer a free meal to the priests and lay ministers. If anyone knows people who are founding members, let us know. Jane stated there are about 50 people who have been identified as founders of the parish, who would not pay for their dinner. There will need to be 250 people who pay in order to break even. It will be somewhere in the \$20 per person range, and will be at the KC Hall.

Jane announced that the ornaments and/or paperweights ordered at the Parish Picnic have been delivered.

Fr. Jerry’s Comments: Koinonia will be January 29, 30, 31 at Holy Spirit. Nick Noble will be the Lay Director and Terry Hatler is the Assistance Lay Director.

Fr. Jerry asked the PC to continue to pray and get the whole parish to pray about taking flight to Parkside, pray for Living Hope and pray for our new Bishop. It was estimated it would take 6-16 months to find a new Bishop, but we think the new Bishop will be elected before Christmas.

Jane asked for volunteers for scripture reading at the September meeting, Christine Garske volunteered.

The next PC regular meeting date is Monday, September 7, Labor Day. Please check your calendars and see if Monday, August 31st will work.

The next PC meeting will be Monday, August 31.

The meeting was adjourned with a group prayer.

Respectfully submitted,

Sally Liles