

Holy Spirit Catholic Church Pastoral
Council Meeting Minutes
Monday, November 30, 2009

Present PC: Marti Billhartz, Lorraine Baushke, Brian Cambron, Wayne Carter, Christine Garske, Terry Hatler, Sally Liles, Donna Matukas, Dennis Meffert, Gabby Springs, Bobbie Shanahan, Jane Wilson and Marsha Wyzkowski **Absent:** Anna Alexander, Ron Mills and Bob Scheidegger **Staff:** Fr. Jerry Riney

Chair, Jane Wilson, called the meeting to order. Donna Matukas led the Lectio Divina Prayer. Sally Liles and Brian Cambron gave the scripture readings. After each reading the council members participated in sharing their thoughts.

Jane announced that our Focus program for tonight covering the website has been canceled due to Ray Blankenship being ill. Fr. Jerry reminded the council that the HS website has evolved. He asked the council for suggestions on how to make the website easier to use by each committee. Gabby Springs, who is on the Communications Committee told the council the committee is trying to make the HS website more accessible to the ministries. Ray Blankenship, Chair of the Communications Committee is coming to a Parish Council Meeting to give a training session on how to accomplish this task. He will be reschedule in the near future.

Jane reported that the Stewardship Survey was distributed to HS parishioners, and the committee has received about 800 responses to the survey. The committee is calculating the results, which will be available by January 2010.

Jane asked Brian Cambron to give an update on the financial status including a report on where we are this year compared to last year. Brian asked if anyone had questions on the quarterly statement that was in the bulletin on November 8, there were no questions. He then informed the council that the \$33,000 deficit that appears in the bulletin does not reflect the current financial status. There currently is sufficient revenue to meet the expenses. The statement in the November 8 bulletin was the anticipated budget through the next quarter.

Fr. Jerry was asked about the missals for Mass and he informed the council that by having the seasonal handout we could save \$1,500 a year. He advised we would no longer have the missals. There will be 50 copies of the missals available for people who are hard of hearing. We are printing the handouts in house, but if we could find something cheaper we are open to suggestions. Jane pointed out some people have a hard time following the Mass without a visual aid.

Brian compared last year's expenses to this year and informed the council based on current revenue and expenses; the expenses are down about \$30,000. There is a diocesan assessment was reduced in the amount of \$13,000 last year. If you have any questions about comparing last year to this year, looking at the checkbook we are up, we are \$25,000 below budget.

Brian encouraged the council to promote the automatic transfer for contributions. He pointed out that Independence Bank has more options to make transfers than in the past. The same option is available for transfers to Spirit I and Spirit II. The automatic transfer would help HS Parish know how much money they could expect to be contributed. Fr. Jerry pointed out that automatic transfer would cut the cost of envelopes and spending money on envelopes that are not used. We would only send out envelopes for special collections. Fr. Jerry asked for suggestions for people who use automatic transfer enabling them to put something in the collection basket. The expense for envelopes is over \$800 a month. There are only about 25 people in the parish who use the automatic transfer at the present time. Gabby Springs reported that the Communications Committee was trying to get something on the website about the automatic transfers.

Jane asked for approval of the October 11, 2009 minutes. They were approved as submitted.

Jane called for the ministry reports:

Communications – Gabby Springs – distributed committee reports, Communications Committee Mission Statement. Copies are attached hereto as EXHIBIT A. Gabby also passed around the total number of hits on the website calculated by Ray Blankenship. He also has a place on the website to sign up for the Dinner for 8 Program. Gabby encouraged the other ministries to use the Communications Committee for their ministries. Jane suggested that the Mission Statement for the Communications Committee should be reviewed by the PC and approval postponed until the next PC meeting.

Community Spirit – Marti Billhartz – reported the Epiphany dinner will be January 3. The concert will be at 4:00 p.m. followed by the dinner.

Deanery Representative – Lorraine Baushke – no report – Lorraine reported the Dinner for 8 has 14 couples signed up to participate.

Finance Committee – Brian Cambron – report attached hereto as EXHIBIT B. Also presented was the 2010-2011 Operating Budget Schedule attached hereto as EXHIBIT C. Brian informed the PC that he would be preparing the budget for 2010-2011 and would like to meet with all the ministries by January 1. March 6 will be the date for all the ministries to meet with the Finance Committee to present their budgets for the year.

Fr. Jerry announced the last Mass at HS will be February 28th, and at 2:00 there will be a procession to Parkside. The first Mass at Parkside will be March 6 and 7.

Capital Campaign – Wayne Carter – no report

St. Joseph School – Christine Garske – a copy of her report is attached hereto as EXHIBIT D. Christine announced there is aluminum can collection site at Booth Fire and Safety at 5th and College sponsored by St. Joseph School to help stock the Food

Pantry. The date for the Taste of Bowling Green is April 23 and it will be at the Knights of Columbus Hall.

ECHO Middle School and High School Youth Ministry – Bobbie Shanahan – a copy of the report is attached hereto as EXHIBIT E.

ECHO Preschool and Grade School – Bobbie Shanahan- a copy of the report is attached hereto as EXHIBIT F.

Liturgy – Donna Matukas – a copy of her report is attached hereto as EXHIBIT G.

Fr. Jerry addressed the parking problem at Parkside. There will be 167 parking spaces on the asphalt and we are going to use the gravel spaces as well. The parking problem will be between the 8:00 and 9:30 a.m. Masses.

Donna pointed that coffee and donuts after Mass is a concern at Parkside because there is no set room.

Fr. Jerry announced that the Knights of Columbus would be escorting every item that is placed in the hall at Parkside. There is some question as to how we will select families from the parish to carry these items to Parkside. We are going to put the names in a hat and draw. The TORCH Committee is looking into the furniture for the new church. The Liturgy Committee is going to meet with the TORCH Committee to discuss the furniture issue.

Social Concerns – Dennis Meffert – a copy of his report is attached hereto as EXHIBIT H.

Transforming Our Church – Terry Hatcher – a copy of his report is attached hereto as EXHIBIT I.

Adult Faith Ministry – Anna Alexander – no report

Building and Grounds – Marsha Wyzykowski – a copy of her report is attached hereto as EXHIBIT J. Fr. Jerry questioned the issue of rental for the hall at Parkside and he suggested a review of the charges. Fr. Jerry suggested the rental expenses be broken down and presented to the council.

Fr. Jerry informed the council that Living Hope has agreed to let HS use the church on special occasions for rental fees in line with their parishioners.

Fr. Jerry asked the council to be receptive to the Myanmar refugees. He announced the PC Christmas Party would be January 9 at 6:30 pm at the rectory.

The time capsule was placed at HS in 1970 and has been recovered. Fr. Jerry would like the PC to suggest an event for the opening of the time capsule. Also, he would like to create a new time capsule for our new church.

Fr. Jerry presented each PC member with a crystal paperweights edged with the building outline of HS Church to the PC as his Christmas gift.

Fr. Jerry asked for ideas from the PC of people who would be good on the land development committee. He has 2 people who have volunteered.

Jane asked for volunteer for prayer next meeting Wayne Carter volunteered.

Respectfully submitted,

Sally Liles